

Marsh McLennan Agency (MMA) West is moving to iProcurement

Effective February 1, 2026, MMA West is transitioning to a new purchase purchasing platform, iProcurement.

How will this change the current process?

Under this new platform a Purchase Order (PO) will be required to issue payment. All invoices generated must clearly state the PO number connected to the goods or services provided. Invoices missing this information cannot be processed for payment.

How do I obtain a Purchase Order?

Your existing MMA contact(s) will raise requisitions for requested goods and services. Once approved a PO number will be generated and sent to you. This communication will include the PO Number, spend details, and directions where to send invoices for payment.

When can I expect payment?

MMA West's standard payment terms are 45 days from the date of the invoice. Please refer to our standard Terms and Conditions. Exceptions can be reviewed where a contract for services is provided.

How can I ensure payment will be made?

- Review your PO notification in full and verify the billing address is correct.
- Ensure that the PO number is clearly marked on your generated invoice(s).
- When sending invoices for payment please confirm with your MMA Contact where invoices should be sent. Some types of spend require review by your MMA Contact and should be directed to them first. Other types of spend can be directed through the methods outlined on the copy of the PO you receive.

If I have a question, who do I contact?

Please reach out to our supplier team GSP.supplierHelpdesk@mmc.com. We are always happy to assist you. For additional supplier resources please visit [Supplier Information | Marsh](#).

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